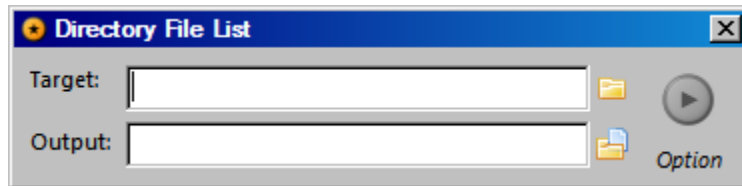


## Directory File List v1.0.0




### Help File

---

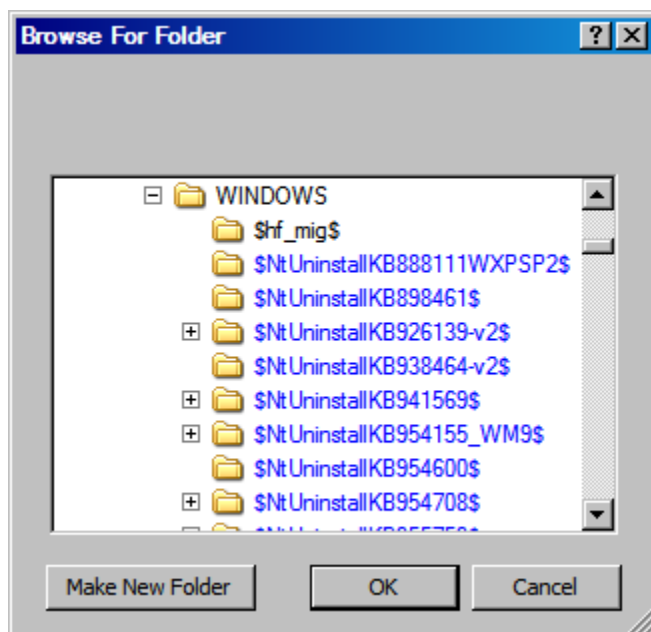
#### Main Screen



This is a standard screen for Directory File List v1.0. From here you can start choosing target folder and location of your output file.

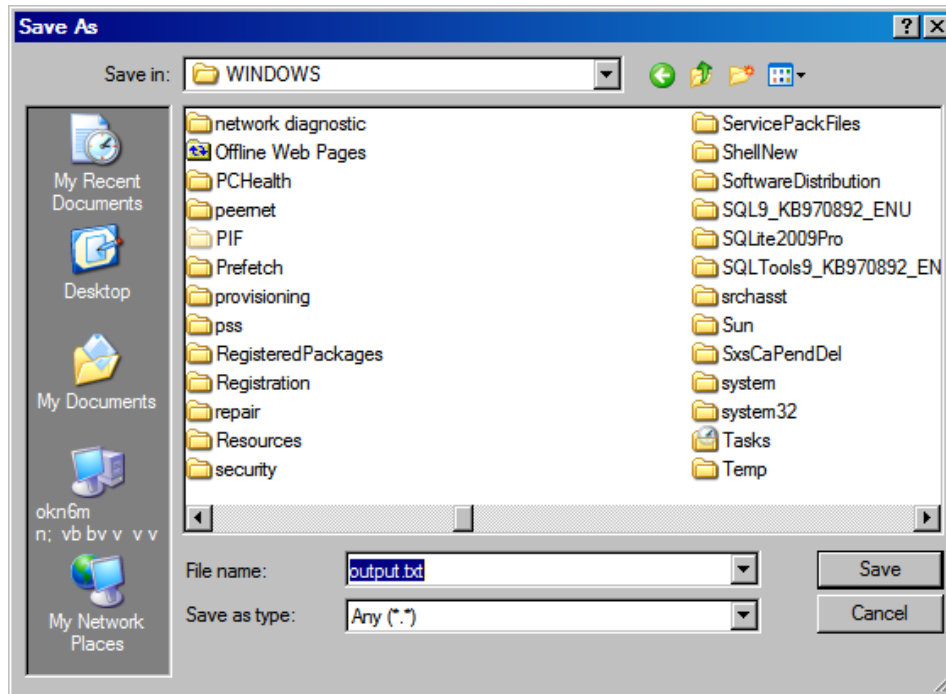
- To begin choosing your target folder, click on [  ]
- Your output location will be selected automatically. However, you can select different location by clicking on [  ]
- Once Target and Output been selected, the Run button [  ] will be available.

When you click on [  ], you'll be prompted with Directory Select Dialog like this:



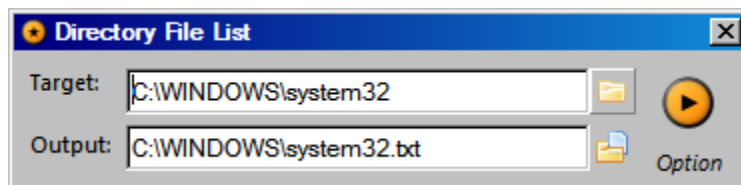
Choose your target folder and click OK. Otherwise, click Cancel to discard your selection.

Clicking on [  ] will prompt for Output location like this:

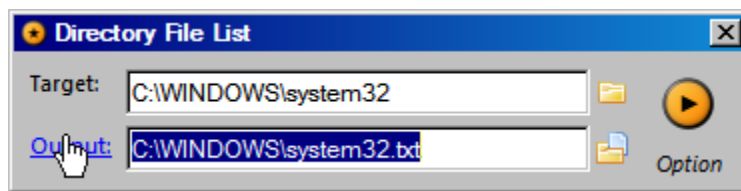
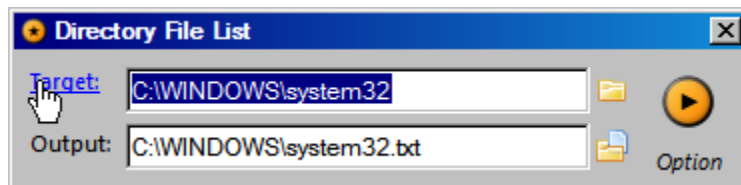


Choose your output file location, give a name and click save. Otherwise, just click Cancel to abort the screen.

Below example show what it look like when it's ready to list your files:

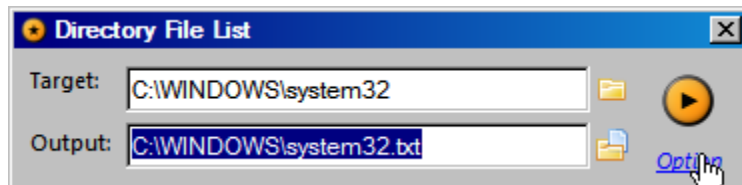


**Tips:** Bring your mouse cursor to Target and Output label will convert it to link. When you click that link, you'll be redirected to respected Target folder and Output file.



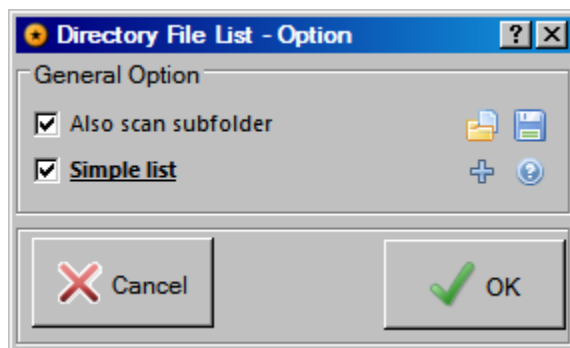
## Option Screen

Option screen is where you can customize your Output file and listing option. To view available option, click on 'Option' link as below:

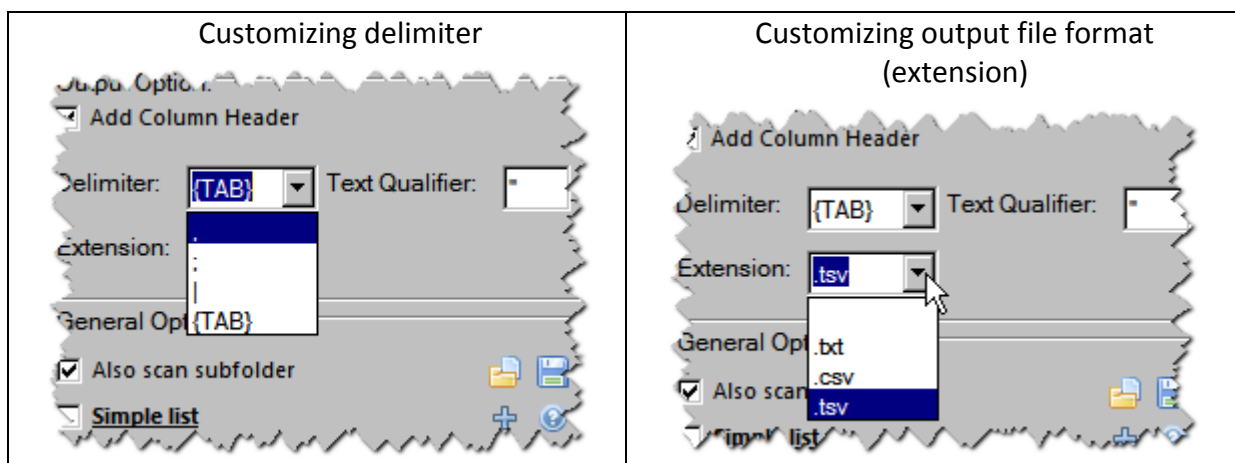
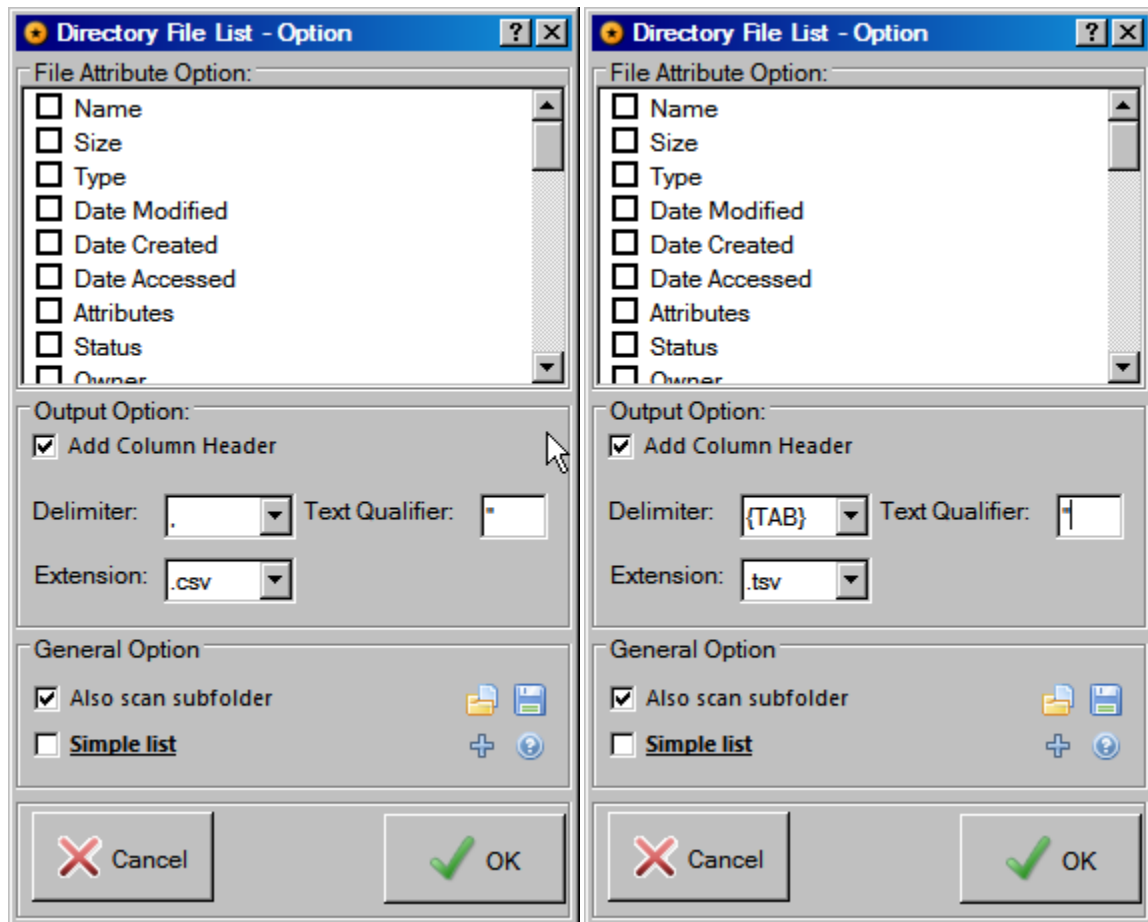


By default, Directory File List will use Simple List where every output file saved in .TXT format (file name and path only). To gain special tabular format and additional file attributes, **uncheck Simple List** and begin customizing related item like below:

- Default Option Screen



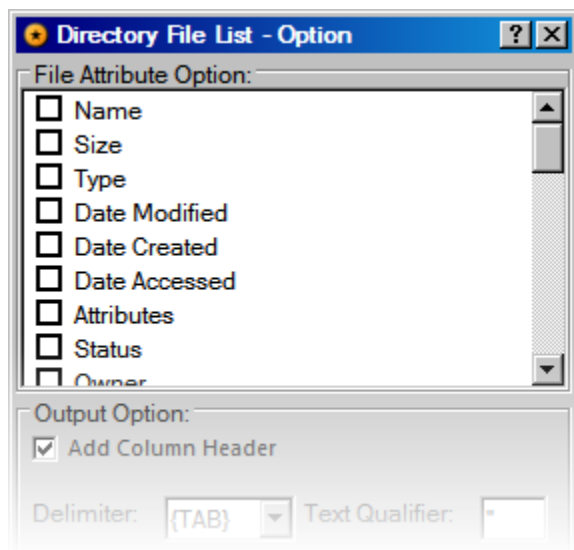
- Standard [CSV](#) & [TSV](#) output



## Option Screen – File Attributes

While you can quickly get simple file name and path (default), you might want to consider including other available attributes from the file itself. Windows allow you to populate attribute of any file within NTFS filesystem. This attribute set available only on NTFS filesystem, base on your Operating System version.

**Note:** To view the list of attribute, you need to uncheck Simple List option.



Below is standard list of file attribute base on Operating System Version:

- Windows 2000 Pro / 2000 Server / 2000 Server Advanced

Name, Size, Type, Date Modified, Attributes, Comment, Date Created, Date Accessed, Owner, Author, Title, Subject, Category, Pages, Copyright, Company Name, Module Description, Module Version, Product Name, Product Version, Sender Name, Recipient Name, Recipient Number, Csid, Tsid, Transmission Time, Caller Id, Routing, Audio Format, Sample Rate, Audio Sample Size, Channels, Play Length, Frame Count, Frame Rate, Video Sample Size, Video Compression

- Windows XP, Windows2003 Server, Windows 2003 Server Advanced

Name, Size, Type, Date Modified, Date Created, Date Accessed, Attributes, Status, Owner, Author, Title, Subject, Category, Pages, Comments, Copyright, Artist, Album Title, Year, Track Number, Genre, Duration, Bit Rate, Protected, Camera Model, Date Picture Taken, Dimensions, Episode Name, Program Description, Audio sample size, Audio sample rate, Channels, Company, Description, File Version, Product Name, Product Version

- *WindowsVista, Windows 2008 Server R1 – [All Edition]*




Name, Size, Type, Date modified, Date created, Date accessed, Attributes, Offline status, Offline availability, Perceived type, Owner, Kinds, Date taken, Artists, Album, Year, Genre, Conductors, Tags, Rating, Authors, Title, Subject, Categories, Comments, Copyright, #, Length, Bit rate, Protected, Camera model, Dimensions, Camera maker, Company, File description, Program name, Duration, Is online, Is recurring, Location, Optional attendee addresses, Optional attendees, Organizer address, Organizer name, Reminder time, Required attendee addresses, Required attendees, Resources, Free/busy status, Total size, Account name, Computer, Anniversary, Assistant's name, Assistant's phone, Birthday, Business address, Business city, Business country/region, Business P.O. box, Business postal code, Business state or province, Business street, Business fax, Business home page, Business phone, Callback number, Car phone, Children, Company main phone, Department, E-mail Address, E-mail 2, E-mail 3, E-mail list, E-mail display name, File as, First name, Full name, Gender, Given name, Hobbies, Home address, Home city, Home country/region, Home P.O. box, Home postal code, Home state or province, Home street, Home fax, Home phone, IM addresses, Initials, Job title, Label, Last name, Mailing address, Middle name, Cell phone, Nickname, Office location, Other address, Other city, Other country/region, Other P.O. box, Other postal code, Other state or province, Other street, Pager, Personal title, City, Country/region, P.O. box, Postal code, State or province, Street, Primary e-mail, Primary phone, Profession, Spouse, Suffix, TTY/TTD phone, Telex, Webpage, Status, Content type, Date acquired, Date archived, Date completed, Date imported, Client ID, Contributors, Content created, Last printed, Date last saved, Division, Document ID, Pages, Slides, Total editing time, Word count, Due date, End date, File count, Filename, File version, Flag color, Flag status, Space free, Bit depth, Horizontal resolution, Width, Vertical resolution, Height, Importance, Is attachment, Is deleted, Has flag, Is completed, Incomplete, Read status, Shared, Creator, Date, Folder name, Folder path, Folder, Participants, Path, Contact names, Entry type, Language, Date visited, Description, Link status, Link target, URL, Media created, Date released, Encoded by, Producers, Publisher, Subtitle, User web URL, Writers, Attachments, Bcc addresses, Bcc names, Cc addresses, Cc names, Conversation ID, Date received, Date sent, From addresses, From names, Has attachments, Sender address, Sender name, Store, To addresses, To do title, To names, Mileage, Album artist, Beats-per-minute, Composers, Initial key, Mood, Part of set, Period, Color, Parental rating, Parental rating reason, Space used, EXIF version, Event, Exposure bias, Exposure program, Exposure time, F-stop, Flash mode, Focal length, mm focal length, ISO speed, Lens maker, Lens model, Light source, Max aperture, Metering mode, Orientation, Program mode, Saturation, Subject distance, White balance, Priority, Project, Channel number, Episode name, Closed captioning, Rerun, SAP, Broadcast date, Program description, Recording time, Station call sign, Station name, Auto summary, Summary, Search ranking, Sensitivity, Shared with, Product name, Product version, Source, Start date, Billing information, Complete, Task owner, Total file size, Legal trademarks, Video compression, Directors, Data rate, Frame height, Frame rate, Frame width, Total bitrate


- *Windows 7, Windows 2008 Server R2- [All Edition]*

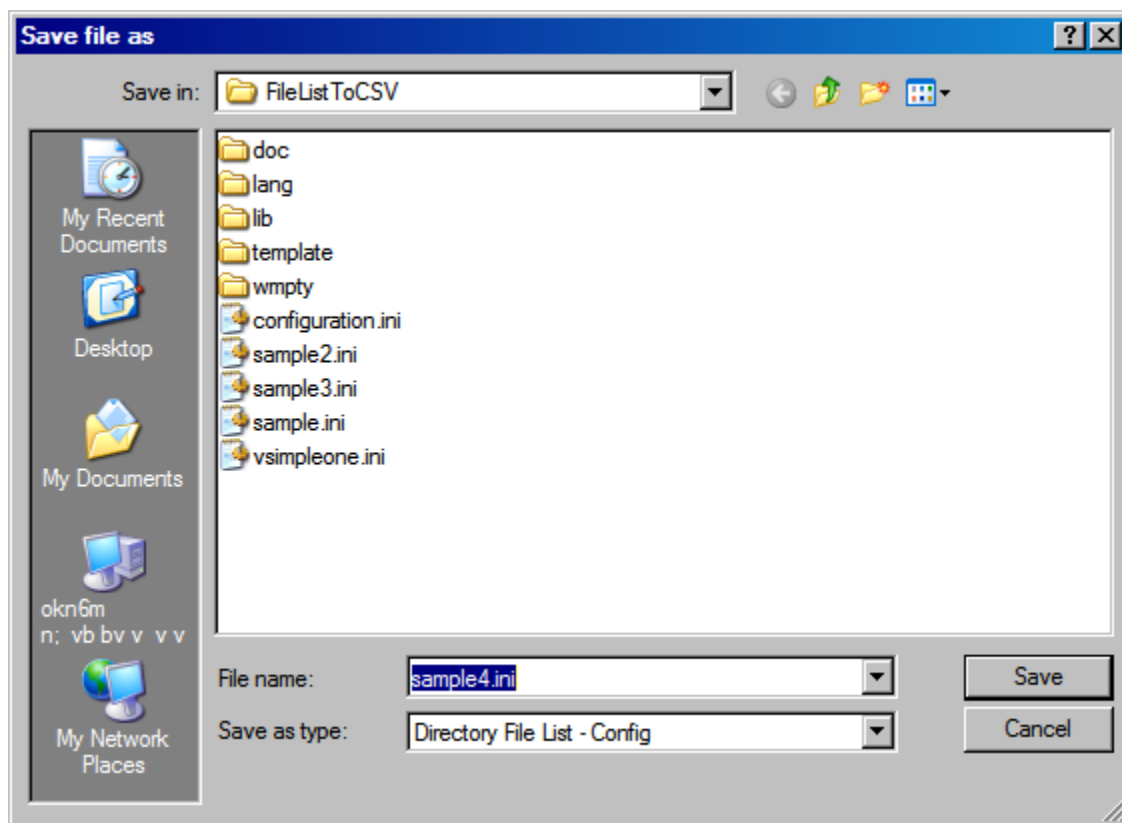
Name, Size, Item type, Date modified, Date created, Date accessed, Attributes, Offline status, Offline availability, Perceived type, Owner, Kind, Date taken, Contributing artists, Album, Year, Genre, Conductors, Tags, Rating, Authors, Title, Subject, Categories, Comments, Copyright, #, Length, Bit rate, Protected, Camera model, Dimensions, Camera maker, Company, File description, Program name, Duration, Is online, Is recurring, Location,

Optional attendee addresses, Optional attendees, Organizer address, Organizer name, Reminder time, Required attendee addresses, Required attendees, Resources, Meeting status, Free/busy status, Total size, Account name, Task status, Computer, Anniversary, Assistant's name, Assistant's phone, Birthday, Business address, Business city, Business country/region, Business P.O. box, Business postal code, Business state or province, Business street, Business fax, Business home page, Business phone, Callback number, Car phone, Children, Company main phone, Department, E-mail address, E-mail, E-mail, E-mail list, E-mail display name, File as, First name, Full name, Gender, Given name, Hobbies, Home address, Home city, Home country/region, Home P.O. box, Home postal code, Home state or province, Home street, Home fax, Home phone, IM addresses, Initials, Job title, Label, Last name, Mailing address, Middle name, Cell phone, Nickname, Office location, Other address, Other city, Other country/region, Other P.O. box, Other postal code, Other state or province, Other street, Pager, Personal title, City, Country/region, P.O. box, Postal code, State or province, Street, Primary e-mail, Primary phone, Profession, Spouse/Partner, Suffix, TTY/TTD phone, Telex, Webpage, Content status, Content type, Date acquired, Date archived, Date completed, Device category, Connected, Discovery method, Friendly name, Local computer, Manufacturer, Model, Paired, Classification, Status, Client ID, Contributors, Content created, Last printed, Date last saved, Division, Document ID, Pages, Slides, Total editing time, Word count, Due date, End date, File count, Filename, File version, Flag color, Flag status, Space free, Bit depth, Horizontal resolution, Width, Vertical resolution, Height, Importance, Is attachment, Is deleted, Encryption status, Has flag, Is completed, Incomplete, Read status, Creators, Date, Folder name, Folder path, Folder, Participants, Path, By location, Type, Contact names, Entry type, Language, Date visited, Description, Link status, Link target, URL, Media created, Date released, Encoded by, Producers, Publisher, Subtitle, User web URL, Writers, Attachments, Bcc addresses, Bcc, Cc addresses, Cc, Conversation ID, Date received, Date sent, From addresses, From, Has attachments, Sender address, Sender name, Store, To addresses, To do title, To, Mileage, Album artist, Album ID, Beats-per-minute, Composers, Initial key, Part of a compilation, Mood, Part of set, Period, Color, Parental rating, Parental rating reason, Space used, EXIF version, Event, Exposure bias, Exposure program, Exposure time, F-stop, Flash mode, Focal length, mm focal length, ISO speed, Lens maker, Lens model, Light source, Max aperture, Metering mode, Orientation, People, Program mode, Saturation, Subject distance, White balance, Priority, Project, Channel number, Episode name, Closed captioning, Rerun, SAP, Broadcast date, Program description, Recording time, Station call sign, Station name, Summary, Snippets, Auto summary, Search ranking, Sensitivity


## Option Screen – Configuration File

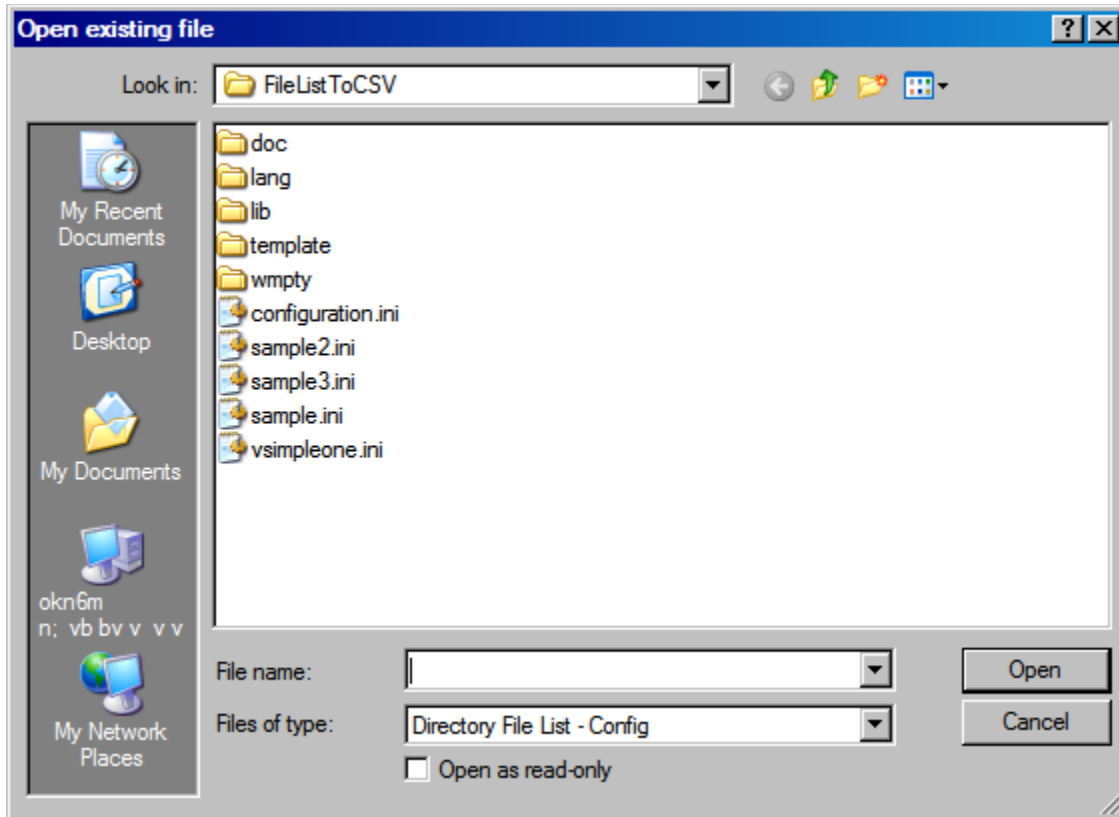
It is quite tedious if you going to select the same attribute set with same output format every time you perform file listing. However, there is a special button designed to simplify your selection. Make use of [  ], [  ] and [  ].


- To save your current configuration including File Attribute selection, Output and scanning option click on [  ]

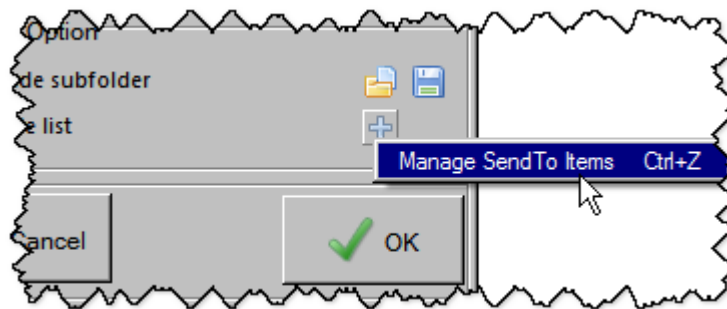




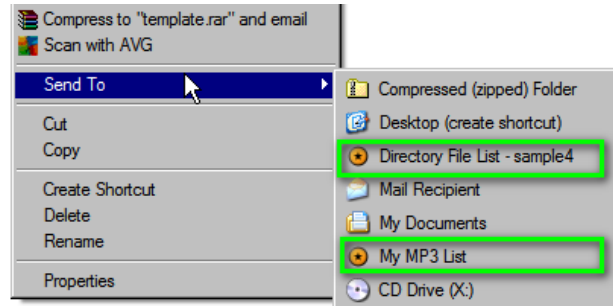
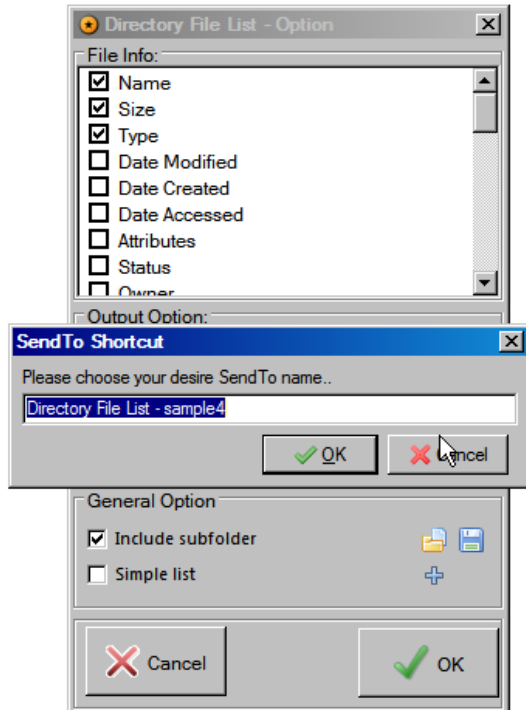
- To load your saved configuration, click on [  ].
  - **Note:** When you copy or move configuration file from one machine to another, don't surprise if it refuse to load. This because every configuration file designed to load only on Operating System similar to where it is saved from. Reason: Consistency.



- The most useful button is [  ]. Clicking on it means you creating 'SendTo' shortcut similar to Compressed (zipped) Folder, Desktop (create shortcut) or Mail Recipient. How good is this shortcut? Yes. You'll be able to:-
  - Select multiple folders from windows explorer > SendTo > and list all file(s).
  - Select multiple folder + several files from windows explorer > SendTo >.
  - Create an unlimited 'SendTo' shortcut base on your configuration file(s).
  - Right click button and manage (delete / edit) your existing shortcut:




Right Click [  ] to manage SendTo items

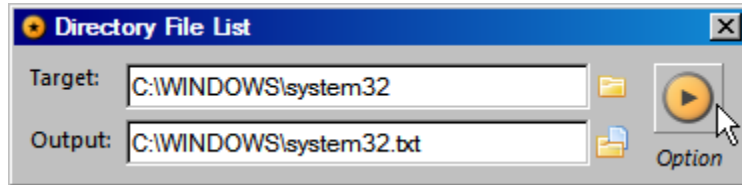



Scan multiple files & folder with SendTo shortcut.

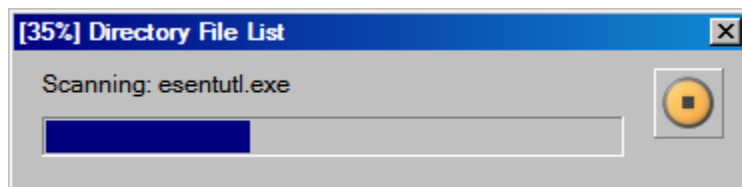
Create new SendTo shortcut...

## Performing the Task

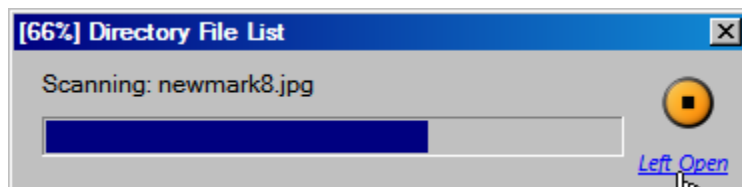
To start listing your files, simply close Option screen (if opened) and begin the task by clicking on [  ]:



Directory File List will start scanning target folder and begin listing your file(s). You can abort the whole process by clicking on [  ].



**Tips:** If you run this program from SendTo shortcut, you'll see a link 'Left Open'. This because running from SendTo will close the program automatically; 'Left Open' will keep the program open after it complete the task (or when you ask it to stop).



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END OF HELP

## Tips & Trick:

- To know if media file present on particular machine, use specific attribute such as Bit Rate, Frame Rate, and Copyright Information etc...
- If you want to see if any unwanted or unlicensed software being used, get Product Name or Copyright attribute.
- To know which files consume most of disk / directory space, get Size attribute.
- To keep program open if you running from SendTo shortcut, click on 'Left Open' link while the program is running.
- Advance user: To debug the program, use /log switch

## Caveats

- This program will not list a files if current directory contain UTF-8 / Unicode character
- It cannot set default startup position from last closed position, at least not in this release. Example: If you close it at Monitor 2, it will display at Main Monitor on next run.
- This program assumes your machine already equipped with Windows Scripting host (Windows XP above build in, Windows 2000 watch out!). If not, please install it from below location:
  - [Windows 2000](#), [Windows XP](#), [Windows 2003](#)

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This program made possible by InstallWHAT Makati CT, Manila

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