

# R10BatchMail

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Bulk Email Sending for Macintosh OSX, Windows XP, Vista and 7.



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## Registering R10BatchMail

After downloading R10BatchMail and deciding that you would like a full working copy, you can purchase this directly at the following web address:

<http://www.r10batchmail.com>

Once you have done this we are automatically notified of your purchase and a User Name and Serial Number are sent out to you via email. The Serial Number is tied to your Name and the two must be used in conjunction.

When you receive the serial number email you should launch R10BatchMail and access the Preferences menu item.

The screenshot shows the R10BatchMail Preferences dialog box. It is organized into three main sections:

- License:** Contains two text input fields. The 'User Name' field is highlighted with a blue border and contains the text 'Trial User'. The 'Serial' field contains the text 'Trial Version'.
- Configuration:** Contains several text input fields. 'Email From' contains 'steve@artenscience.co.uk'. 'Server' is empty. 'Port' contains '25'. 'Logon' contains a single backslash character. 'Password' is masked with seven dots.
- Options:** Contains three checkboxes. 'Check for Updates at Startup' is unchecked. 'Use Screen Effects' and '2 Colour Grid' are both checked.

At the bottom right of the dialog are two buttons: 'Cancel' and 'Save'.

The User Name and Serial Number that you received in your email from Arten Science should be entered into the appropriate fields on the Preferences window. To avoid typing errors we suggest you Copy / Paste the information.

If the information is correct the product is then fully licensed. Keep the email from Arten Science safe as you will need it should you need to reinstall in future on a new computer.

Our licensing allows one purchase to be installed on two computers that you own, for example your desktop and also your laptop. Please respect our efforts and purchase additional licenses if you need to install on multiple computers. We also offer site licenses for corporations.

Any problems with registration, please email us at: [support@artenscience.co.uk](mailto:support@artenscience.co.uk)

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# Introduction

R10BatchMail is a Bulk Email Client available natively for Mac OSX and Windows.

R10BatchMail is useful for sending a newsletter, informing of change of address, marketing or any one of a thousand other reasons for contacting your customers, prospects or suppliers.

With R10BatchMail there is no need to clutter up your Address Book with prospects in order to contact them via email. Data is imported into R10BatchMail from an industry standard TAB Delimited file. A TAB Delimited file can be created from almost any application that holds data, and is the default format for 'bought in' lists.

R10BatchMail records what was send and who to and allows you to export this history to Excel, a TAB Delimited File or Comma Separated File. From this file you can update your corporate database if necessary.

R10BatchMail was designed primarily to be easy and quick to use, whilst still providing the essential functionality required.

If you wish to pull information directly from your corporate database, and push the results back - Arten Science will be happy to quote for your personal requirements.

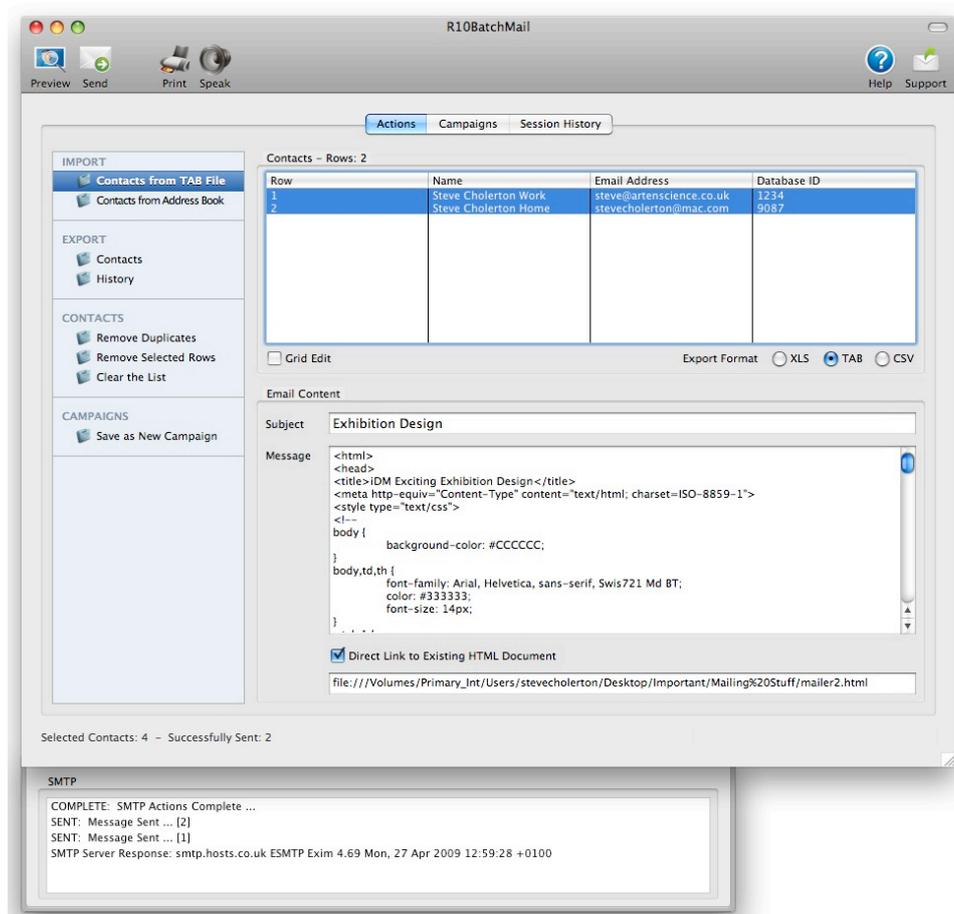
We hope that R10BatchMail meets your needs. If you have any questions, suggestions for additional features, or would just like to chat to the developer - contact us at [www.artenscience.co.uk](http://www.artenscience.co.uk)



## Quick Start

After downloading, unzip the file. Depending on your browser settings your operating system may do this automatically for you. Drag the file / folder to a convenient location on your hard disk. Double click the R10BatchMail file to launch the program.

You will see the R10BatchMail main screen.



The very first thing you need to do, the first time you run the program, is go to the Preferences screen and fill in the 'Email From' field. This is the email address of the person who you wish the email to be received from. This field is used to determine the correct email account to send the email from. You must then configure the settings for your SMTP server.

The next thing you need to do is load a list of people you wish to contact. This is done by clicking the **Open** button on the toolbar and **selecting your import file**.

The import file required by R10BatchMail is a **two column tab delimited file**. The two columns are **Name and Email Address**. A tab delimited file is a simple text file in which the columns are separated by a tab character. This kind of file can be produced with Excel, Numbers or any similar software. In addition tab delimited is the default format for 'bought in lists'.

Your tab delimited file will look like this:

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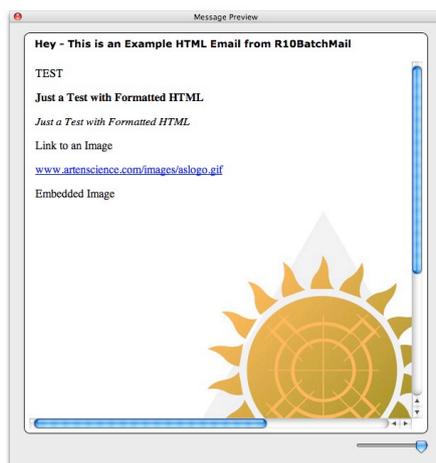
Bilbo [bilbo@baggins.net](mailto:bilbo@baggins.net)  
 Frodo [frodo@baggins.net](mailto:frodo@baggins.net)  
 Sauron [sauron@mordor.com](mailto:sauron@mordor.com)  
 Gandalf [galdalf@wizard.com](mailto:galdalf@wizard.com)

Once you have this tab delimited file prepared you can import it into R10BatchMail using the Open toolbar button as mentioned earlier. You can also use the Menu option or the Keyboard shortcut.

Once your list of contacts is imported you can create the email that you wish to send.

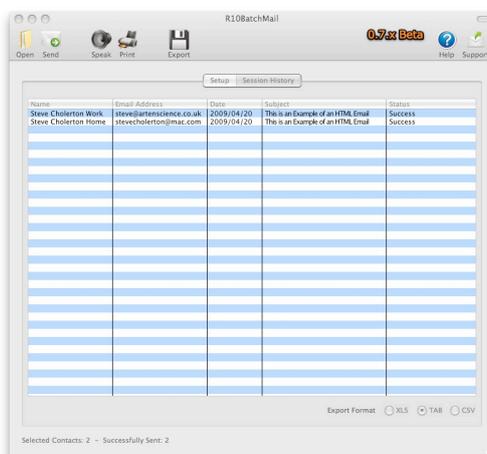
If you already have some text that you had prepared earlier you can either open that document and drag the text straight into R10BatchMail or you can drag the document icon over the R10BatchMail message area and the text will be displayed.

If using HTML formatting you can at any time click the Preview button to see how the message will look when the email is received. See screenshot below:



Once you are happy with your email message you can select the contacts in the list that you wish to send it to and click the Send button on the toolbar.

When the email has been sent to the selected contacts you can view the results by clicking the Session History tab. You will see a screen similar to that displayed below:



The contents of this history list can be saved in either Excel, tab delimited or comma separated formats.

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## Addendum 1: Frequently Asked Questions

Q: How do I get support ?

A: Please email [support@artenscience.co.uk](mailto:support@artenscience.co.uk)

Q: Do you do corporate or site licensing ?

A: Yes, a site license is available.

Q: Do you do educational licensing ?

A: Yes, please contact [licensing@artenscience.co.uk](mailto:licensing@artenscience.co.uk)

Q: How do I purchase ?

A: Online, at this address: <http://www.r10batchmail.com>

Q: Do you do other products ?

A: Yes, <http://www.artenscience.co.uk>

Q: Are trial versions available ?

A: All our products can be downloaded and used before purchase

Q: Do you offer a money back guarantee ?

A: Yes, 30 days.

Q: Do you offer telephone support ?

A: No, not currently. This may change in the future however.

Q: How do I register ?

A: Open the program preferences and input your name and serial number.

Q: How do I do Name Substitution ?

A: Use the **\*\*Name\*\*** parameter in your Text or Html.

## Addendum 2: Arten Science and R10batchMail

Arten Science was setup in the UK in 2007 to design, develop and market quality commercial software for the Apple Mac OSX (Universal Binary), Windows XP / Vista and Linux with GTK+ 2.x.

We also provide Bespoke Software Development and Technology, Database and Security Consultancy services.

In addition to creating new solutions for our customers, all of our commercial products can be tailored, modified and enhanced to suit your specific requirements.

Arten Science can help you to use software to solve business problems and create business opportunities.

R10Cipher was written using REALStudio 2010.

<http://www.realsoftware.com/>

The author is Steven Cholerton.

<http://www.lonelyhacker.net>

Additional functionality was added by the use of plugins from MonkeyBread Software.

<http://www.monkeybreadsoftware.de/>

The icons were supplied by DryIcons.

<http://dryicons.com/>

Coffee supplied by Caffitaly.

<http://www.caffitaly.com/en/offerta-aromi-caffe.asp>

This manual was written on a 8 Core MacPro using Pages.

<http://www.apple.com/iwork/>

## Addendum 3: End User License Agreement

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